

Music Booster Meeting Minutes - Wednesday, April 3, 2019

Meeting Attendance-

Martha Ringler, Jeff Meyer, Jes Schmouder, Sarah Mckendree, Carolyn Willoughby, Andi Cveykus, & Jim Berkebile

Approvals-

Minutes from March 5th meeting: 1st- Jim Berkebile, 2nd- Sarah Mckendree

Amend agenda to add leftover concession food: 1st- Sarah Mckendree, 2nd- Andi Cveykus

Agenda as amended: 1st- Carolyn Willoughby, 2nd- Sarah Mckendree

Financial Report - Chris Rhode

Concessions:

- Leftover food from fall sports was found in the freezer and are freezer burnt. Jim Berkebile made a motion to check with local food banks to see if they would accept the food so we could donate it to them and if not, we will need to throw it out. 2nd-Sarah Mckendree
- We need sealed totes to hold all cups, napkins, plates, food serving containers, and food items so they are kept clean from dirt, dust, and mice. Sarah Mckendree made a motion to buy 10 totes to store items in to protect them. 2nd- Andi Cveykus
- Mobile vending worked very well. We sold more product bringing it to the people instead of hoping they will walk down to the concession stand. We normally have a financial loss during track season. Hopefully, this is the key to making it profitable.
- Once track season is completed, we will need to clean and store everything for over the summer.
- Mrs. Ringler will speak with Wayne, the school's groundskeeper to see how to start to get the electrical safety issues looked into. Wayne can let us know how to start and what steps to take with how the district wants us to proceed with this.
- One of the fryers doesn't have an on/off switch. It sometimes sparks when the metal basket touches the metal inside the fryer. This will need to be fixed so no one is hurt or it catches fire.

- We have an ABC fire extinguisher, but we need to purchase a K extinguisher (commercial cooking oil appliances) Jim Berkebile made a motion to purchase fire extinguishers so we have a total of three so one is available anywhere in the concession stand. 2nd- Carolyn Willoughby
- Starting in the fall, all volunteers will be required to take a fire safety course, food safety course, and know the evacuation procedures to help all fans out of the stadium.

New officers- Some of our officers are leaving and we need to vote in new officers for the open positions. It was discussed and recommended that an accountant take over the treasurer position. Also, we will need to discuss and determine how we are going to proceed with our elections. Are we going to institute term limits? Do we have elections each year? If you wish to stay on in your current position, would you need to be voted in again?

Non-Profit status- We discussed we possibly voted to quickly in the March 5th meeting on which direction the group should go concerning Pa Department of Revenue and IRS guidelines. We were given a lot of information during that meeting with what the group would need to do to be in compliance with the IRS. We should have thought about it and voted in our April meeting. It was asked if we should dissolve the music booster group and start a new group, so we can start fresh. Many of us are unclear which option/direction is best for this booster group. Barron did send in the 990 to reinstate our nonprofit status.

Scholarships- Each year various groups and organizations give scholarships to qualifying seniors at the senior banquet. Carolyn Willoughby made a motion that the music boosters give up to a maximum of \$2000 split between how many applicants followed all the application requirements. 2nd-Jim Berkebile. We will revisit this each year to decide how much money we will budget to award the qualifying students.

Next meeting will be held in the art room on **Wednesday, May 1st at 7 pm.**

Motion to adjourn meeting- 1st- Andi Cveykus, 2nd- Sarah Mckendree. All present were in favor.